

WEEKLY REPORT

Group May 1414	Date 10/14/13
Client/Advisor Lee	
Attendees/Role: Craig Gustafson – documents specialist (a) Azmir Vatres – leader (b) Joshua Hendricks – communications (c) Matthew Weidman - webmaster (d)	

Past week accomplishments			
What	Who	When	
Developed Project Plan	All	R	
Mechanical design	B	S	
Plan for coming week			
What	Who	When	
Meet with Lee	All	R	
Implement low level functionality	A,b,c	M	
Begin PCB layout for LED circuit	A,b,c	T	
Continue work on website	D	TBD	
Pending issues			
Description	Action	Target date	
Don't have parts	Wait for parts to arrive	10/15/13	
Individual contribution			
Name	Responsibility	Planned date	Actual date
Craig Gustafson	Project description	10/10/13	10/10/13
Azmir Vatres	Functional Description	10/10/13	10/10/13
Josh Hendricks	Block Diagram	10/10/13	10/10/13

Matthew Weidman	Schedule	10/10/13	10/10/13
Individual hourly contribution			
Name	Number of Hours	%	
Craig Gustafson	4	25	
Azmir Vatres	4	25	
Joshua Hendricks	4	25	
Matthew Weidman	4	25	

Write more detail report

This week, we were not able to do any testing because our parts have not arrived yet. The parts should arrive early next week, which will allow us to begin serious design testing. We already have a good idea of what we want to do. We did meet as a group to discuss our project plan and to divide up the work for that document. Then we used a Google to drive to collaborate on the plan.